**Attachment 3**

**Application for Start-up Research Costs: 2024 \_\_\_\_\_ Academic Year**

Date (dd-mm-yy):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Director, Center for Gender Equality Promotion

I wish to apply, as follows, for Start-up Research Costs.

|  |  |  |
| --- | --- | --- |
| Name of applicant |  |  |
| Department |  | \*1 |
| Position |  |
| Employment funding source |  |
| Effort ratio |  % \*2 |
| Applicable work rulesPlease checkmark and fill out according to the Notice of Employment | □Annual Salary / □Limited-Term / □Fixed-Term |
| Limited-Term :From (dd-mm-yy) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Until (dd-mm-yy) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Reappointment:□Will not reappoint / □Will possibly reappointMatters concerning reappointment: |
| Fixed-Term :Renewal Limit : □ Yes (Specifically until: ) □ No |
| On-campus contact details | Phone:E-mail: |
| Academic record (starting with university) and employment history |  |
| Degree(s) |  |

\*1 If conducting research in more than one institution/department, indicate the other institutions/departments in parentheses.

\*2: If the funding for your employment includes funding from external sources, indicate the effort ratio for the　percentage of your work time for which you are allowed to engage in your own research; if you are utilizing the Cross-appointment System, indicate the effort ratio for your work at Tohoku University. If you are exclusively employed by Tohoku University, write “100%.”

**1. Research field, description of research (must be completed)**

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**2. Reasons for applying, expected outcome of research, and future plans after termination of funding period (must be completed)**

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| --- |
| \* Taking into consideration your outlook for the future and prospects of applying for external funding, please describe in 250 words or less your hopes or plans for after using the Start-up Research Costs Program. |

**3. Proposed uses of start-up research costs (must be completed)**

|  |  |  |
| --- | --- | --- |
| Expense item | Amount (yen) \* | Details |
| Equipment, etc. Equipment Supplies BooksLabor (incl. wage-like honoraria)Travel(include destinations and number of nights spent on site) HonorariaConferencingCommunication & freightPrinting & bookbindingRental costsMiscellaneous servicesOther |  |  |
| Total (yen) |  |  |

\* The maximum grant is 1 million yen, but this may be reduced during the screening process.

\* The administrative office of the relevant department will allocate the budget to successful applicants. Please use the grant only for the purposes that you stated above, spending it only on items directly necessary for the pursuit of your research.

\* Travel expenses will be disbursed in accordance with Tohoku University’s travel expense regulations. You should travel on the most economical route using low-cost fares.

\* Funds must not be used to cover the cost of attending social gatherings and the like.

**4. External funding granted, applied for (must be completed)**

|  |  |
| --- | --- |
| Have you been granted or have you applied for external funding? | Yes　　　　　 ☐No |
| Name of grant | Your role | The amount of budget allocation of the 2020 academic year |
| 1 |  | ☐Principal investigator☐Co-investigator (*kenkyu-buntansha*)☐Co-investigator (*renkei-kenkyusha*) | yen |
| ☐ Ongoing☐ Application pending |
| 2 |  | ☐Principal investigator ☐Co-investigator (*kenkyu-buntansha*)☐Co-investigator (*renkei-kenkyusha*) | yen |
| ☐ Ongoing☐ Application pending |

\* Under “Name of grant,” insert, for example, “Grant-in-aid for young scientists (A)” or “privately funded research.”

**5. Internal funding granted, applied for (must be completed)**

|  |  |
| --- | --- |
| Have you been granted or have you applied for Internal funding? | ☐Yes　　　　　 ☐No |
| Name of grant | Your role: | The amount of budget allocation of the 2020 academic year |
| 1 |  | ☐Principal investigator ☐Co-investigator (*kenkyu-buntansha*)☐Other ( ) | yen |
| ☐ Ongoing☐ Application pending |
| 2 |  | ☐Principal investigator ☐Co-investigator (*kenkyu-buntansha*)☐Other ( ) | yen |
| ☐ Ongoing☐ Application pending |

# \* You are not eligible when the total amount of ongoing allocation of “4. External funding” and “5. Internal funding” for this academic year is 3 million yen or more.

**6. Other information you feel requires special mention (optional)**

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\* You may increase the size of the cell if necessary.